



1 February 2018

Dear Parents/Caregivers and Students,

TERM 1 INFORMATION ~ YEARS 11 AND 12

Welcome back to the new School Year for 2018. A very special welcome to our new Year 7 families and other new families joining us at St John Paul II Catholic College.

The purpose of this letter is to give you advance notice of the many events that will be occurring during Term 1. For each event listed below, you will receive a letter outlining the event details closer to the event date.

Included in this information package are letters concerning:

- Term 1 calendar major events affecting the students across the year groups and other matters from the Principal.
- College Photograph and order envelope.
- Absence from school premises permission form.

During the term reminders and updates will be placed within the College Newsletter. The College Newsletter is available on our College Website www.stjohnpaul2.catholic.edu.au. If you find that an event is getting close and you have not received any details, please contact the College on 9208-7200 and our support staff will be able to assist you.

2018 TERM 1 MAJOR EVENTS THAT AFFECT STUDENTS ACROSS YEAR GROUPS		
Friday	26 January	Australia Day Public Holiday
Monday	29 January	Staff Learning Day Pupil Free Day
		Uniform Shop Open – 8.30am – 3.30pm
Tuesday	30 January	Year 7 commence – Orientation / Reflection Day
		Years 11 & 12 commence normal classes - Week A of the timetable
		Uniform Shop Open – 8.30am – 3.30pm
Wednesday	31 January	Years 8, 9 & 10 Commence normal classes - Week A of the timetable Uniform Shop Open – 8.00am – 2.30pm
Friday	2 February	Year 7-11 Distribution of Text Books
Wednesday	7 February	My iPad Day – Periods 1 – 6 Year 7 iPad training at Schofields
Thursday	8 February	9.00-10.30am. Whole College Assembly acknowledging the 2017 HSC High Achievers and parents/caregivers at Schofields. Years 11&12 will be transported to and from Nirimba by bus for this assembly.
Friday	9 February	College Photos
Monday	12 February	Year 7 2018 Welcome B.B.Q. 5.15pm until 7.00pm at Schofields This is for our Year 7 families. There will be an opportunity for parents/caregivers to meet with some of the class teachers, visit their son/daughter's classroom and share a B.B.Q. meal together. The Year 7 Camp Information and permission letters will be distributed to parents/caregivers/students at this event.
		Principal's Parent Chat Group (From 4.45 – 5.15pm at Schofields.)
Wednesday	14 February	8.10am Ash Wednesday Liturgy Years 7 - 10 Schofields Gathering Area
		8.10am Ash Wednesday Liturgy Years 11 & 12 Nirimba Hall
Monday	19 February	Year 7 Vaccinations - 1st Dose HPV & dTpa
Tuesday	20 February	Year 11 2018 Information Evening - 7.00 – 8.00pm in the Nirimba hall This is an important evening where staff will address the families of Year 11 regarding the rules and regulations concerning the Preliminary and Higher School Certificates and other important matters. Year 11 students will receive their Assessment Handbook at this event.
Friday	23 February	College Newsletter available on website
Friday	2 March	College Photographs – catch up day
Monday	5 March	College Swimming Carnival at Riverstone Pool
Monday	12 March	Year 7 & 11 2019 Enrolment Open Afternoon/Evening Information Sessions and Tours of St John Paul II Catholic College (4.00 – 8.00pm) at Schofields only.

Monday	19 March	Principal's Parent Chat Group ~ 10 -11am at Schofields
		Year 12 Mid-Course Examinations commence
Thursday	22 March	Year 7 Camp at Yarramundi
Friday	23 March	College Newsletter available on website
		Year 7 Camp at Yarramundi
Wednesday	28 March	Year 12 Mid-Course Examinations conclude
Thursday	29 March	Easter Liturgy at Schofields 8.10 – 9.50am Gathering Area
		Easter Liturgy at Nirimba 1.35 – 2.15pm Nirimba Hall
Friday	30 March	Good Friday – Public Holiday
Monday	2 April	Easter Monday Public Holiday
Wednesday	4 April	Year 7 Reflection Day – Schofields PWS
Monday	9 April	Years 7 to 12 Teacher/Student/Parent/Caregiver Interviews – 3.30 – 7.00pm – Schofields
Tuesday	10 April	Years 7 to 12 Teacher/Student/Parent/Caregiver Interviews – 3.30 – 7.00pm – Schofields
Friday	13 April	Term 1 concludes

Term 2 dates – Week 1 & 2

Monday	30 April	Staff Learning Day Pupil Free Day
Tuesday	1 May	Term 2 Commences for all Students – Years 7 – 12 – Week A of the timetable
Thursday	3 May	ANZAC Day Ceremonies at Nirimba & Schofields

A copy of this information is also available on our College Website.

Finally, **I am** always happy to speak to you about your child's education or issues that affect their education. If I cannot help you directly, I will ensure you are put in contact with the person/s that can assist you. I look forward to 2018, knowing that our faith in God will strengthen all of us as we work to ensure the very best Catholic Education possible for those in our care.

Warm regards

J Fanning

J Fanning
Principal

PHOTOGRAPHS ~ FRIDAY, 9 FEBRUARY 2018

The College has engaged The School Photographer based at unit 20 /14-16 Stanton Road Seven Hills. Our annual school photographs will be taken on Friday, 9 February. These photographs play a very important logistical role in our school as well as being valuable family mementos. The following information is to inform families of our procedures and expectations regarding annual photographs.

Attached to this letter is your photography order envelope. Families will need to complete an envelope for each child wishing to order photos. Once you have selected the option that best suits your requirements, your son/daughter will be required to submit the completed order envelope to The School Photographer with the **correct payment** of cash, cheque or credit card details on the photograph day, **not** the College office. (There will be no change given on the day as the company cannot provide this service.)

All students are to be in correct **Summer Uniform** (not sports uniform). If your son/daughter has PDHPE practical or Year 10 sport on this day, they will need to bring their sports uniform to change into after the photograph has been taken.

General uniform rules are:-

Girls: Hair is to be one natural colour, neat, worn off the face and tied back if shoulder length or longer. No extreme styles. One pair of sleepers or small studs may be worn in their ear lobes. No make-up, nail polish or excess jewellery.

Boys: Hair is to be one natural colour, neat and worn off the face. No extreme styles. No earrings or visible piercings are permitted. It is expected that boys will be clean shaven.

The students' presentation needs to be impeccable. Students that are unable to comply with expectations will not be permitted to have their photo taken. This may cause some frustration and angst amongst some individuals, which we would very much like to avoid. Please consult the school student planner if you are in any doubt about uniform requirements or contact the respective Leader of Learning - Stage to discuss the situation before Friday, 2 February 2018.

Should you not wish to purchase photographs, your son/daughter will still be required to have their photograph taken as the photographs are used for official school documents, including NESA requirements.

YEAR 11 AND 12 - 2018 PROCEDURE ~ ABSENCE FROM SCHOOL PREMISES - PARTIAL/WHOLE DAYS

This year some senior students in Years 11 and 12 have timetables which require them to:

- Attend TAFE/University
- Attend classes scheduled after 2.15pm
- Leave before 2.15pm certain days of the week
- Commence after 7.55am certain days of the week
- Have no timetabled classes on a day except for Homeroom

Due to legal requirements and policies the College has a duty of care to know where students are during the school day. Thus, we need to formalise our procedures as well as make them less time consuming for both staff and students.

Therefore, parents/caregivers are to complete the variation of routine permission slip included and have their son/daughter return it to their homeroom teacher by Wednesday 7 February. Parents/Caregivers are asked to use their son's/daughter's timetable when completing this form to indicate the day(s) and time(s) of the student's regular absence(s) from the school premises.

If this form is not completed a student is required to be at school by 7.55am (first bell) and remain until 2.15pm each day of the week.

If your son/daughter has permission to leave the premises but decides to remain on the school premises they must report to the Administration Office so that we have a record of their movement in case of emergency or the need to contact them.

If a student has no timetabled classes except for homeroom, and Parents/Caregivers give permission, these students will not be required to attend school on this/these days, **unless** there is College event scheduled. This will NOT be recorded as an absence.

Please note that on occasions the student body may be granted permission to leave school early on a Thursday afternoon.

It is an understanding that if a student is able to leave early that this not to be regarded as free-time but an opportunity to work on assessment tasks or be involved in extra study.

If you require more details about this information, please contact either Ms Carolyn Cairns – Leader of Learning or Ms Holly Powles - Student Learning Liaison on 9208-7200.

Current Class Timetable

Homeroom	Period 1	Period 2	Break 1	Period 3	Period 4	Break 2	Period 5	Period 6	Period 7
8.00am to 8.10am	8.10am to 9.00am	9.00am to 9.50am	9.50am to 10.20am	10.20am to 11.10am	11.10am to 12.00noon	12.00noon to 12.35pm	12.35pm to 1.25pm	1.25pm to 2.15pm	2.15pm to 3.05pm

Please indicate if your son's/daughter's timetable commence after 7.55am or finishes before 2.15pm. ☐Yes ☐No

If yes, indicate the day(s) and time(s) that your son/daughter has permission to be absent from the school premises.

Timetable finishes before 2.15pm		
Day	Parents/Caregivers approved departure time Week A	Parents/Caregivers approved departure time Week B
Monday		
Tuesday		
Wednesday		
Friday		

Please indicate if your son/daughter will be attending Thursday afternoon Representative Sport. ☐Yes ☐No

If **NO**, indicate that your son/daughter has permission to leave the school at 12.00pm on Thursday(s) when **not** required to attend scheduled Learning Enrichment sessions.

Non-Attendance at Learning Enrichment (as required)		
Day	Parents/Caregivers approval not to attend Learning Enrichment Week A	Parents/Caregivers approval not to attend Learning Enrichment Week B
Thursday		

Please indicate if your son/daughter has no timetabled classes other than homeroom on one or more days. ☐Yes ☐No

If yes please indicate the day(s) and time(s) that your son/daughter has permission not to attend school

No timetabled classes		
Day	Parents/Caregivers approved non attendance Week A	Parents/Caregivers approved non attendance Week B
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please indicate if your son/daughter will be attending TAFE/University ☐Yes ☐No

If yes, indicate the day(s) and time(s) that your son/daughter has permission to leave the school to attend TAFE/University.

Attendance at TAFE/University		
Day	Parents/Caregivers approved departure time Week A	Parents/Caregivers approved departure time Week B
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please indicate if your son's/daughter's timetable finishes after 2.15pm. ☐Yes ☐No

If yes, indicate the day(s) and time(s) that your son/daughter has permission to leave the school premises early.

Timetable finishes after 2.15pm		
Day	Parents/Caregivers approved departure time Week A	Parents/Caregivers approved departure time Week B
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Signature of parent/caregiver

Printed name of parent/caregiver

Date

Signature of student

Printed name of student

Date