



13 October 2016

Year 11 2016 Preliminary Subject Changes for Year 12 2017 HSC

Dear Parents/Caregivers,

As you know, students in Year 11 will be completing the Preliminary course and beginning the HSC course early in Term 4. It is at this time that students may change their pattern of study.

In the interests of our students making the best choices for their HSC course, we are providing the opportunity for students to discuss changes to their pattern of study and each student will submit a Change of Subject Form.

This will take place at Nirimba Campus in Room 17 on Thursday, 20 October from 12.30 pm.

Students will be required to bring a fully completed Change of Subject Form even if they are not making any changes. Except for Catholic Studies and Studies of Religion all other one unit courses terminate at the end of Year 11. Please be aware also that changes may only be possible within the constraints of the timetable and size of classes.

Students with the following circumstances may require additional assistance:

- Students who wish to add an extension course in English, Mathematics or History.
- Students who are experiencing difficulties and need support to complete studies.
- Students wishing to change their ATAR status.
- Students who wish to drop a subject (other than terminating 1 Unit subjects eg SLR 1)
- Students who wish to change levels/courses in Mathematics, Religion, Science or English.
- Students continuing or terminating TAFE or University courses.
- Students with any other concerns.

Should parents/caregivers wish to attend a meeting regarding their son/daughter's subject changes, please contact Mrs Cairns or Mr Green on 9208 7200. If you would like careers advice you are encouraged to contact Mr Evans on 9208 7258.

Change of Subject Forms are included with this letter and are required to be completed **BY ALL STUDENTS** prior to, or during, the meeting and they will be processed before they leave the College and a new Timetable issued as soon as possible.

PLEASE NOTE: Only order textbooks for subjects you are sure you are continuing. Later orders can be made for those of which you are unsure.

Please contact Mr Green or Mrs Cairns for further information.

J Fanning

Mr Jim Fanning
Principal

Raquel Sheehy

Mrs Raquel Sheehy
Acting Leader of Learning Stage 6

K. Cairns

Mrs Kathy Cairns
Assistant Principal

STUDENTS CHANGE OF SUBJECT / HOME ROOM DOCUMENT (COSH)

{Please complete **NEW** details for student only}

Students Name : (Must be completed)		Date: (Must be completed)	
Students SID #:		Home Room: (Must be completed)	

Subject Change			
All Students to complete			
Subject Code:	Delete (✓)	Add (✓)	Teacher Signature

HSC Requirements (Years 11 & 12)		
Current Subjects after changes	Units	ATAR & HSC Requirements (Please tick boxes)
1.		<div style="display: flex; justify-content: space-between;"> <div>Do you wish to receive an ATAR?:</div> <div><input type="checkbox"/>Yes</div> <div><input type="checkbox"/>No</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Meet requirements to receive HSC:</div> <div><input type="checkbox"/>Yes</div> <div><input type="checkbox"/>No</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Meet requirements to receive an ATAR:</div> <div><input type="checkbox"/>Yes</div> <div><input type="checkbox"/>No</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Parent / Carer Signature:-----</div> <div> </div> </div> <div style="display: flex; justify-content: space-between;"> <div>DATE:-----</div> <div> </div> </div>
2.		
3.		
4.		
5.		
6.		
7.		
8.		
Total		

Home Room Change	
Current Home Room:	Change To:

Student & Parent / Carer Signatures	
Parent / Carer Signatures	Date
Student Signature	Date

For office use only			
Home Room Change		Subject Change	
AP:		AP:	
Timetable:		Timetable:	
FACES:		BOS:	
Filed:		Filed:	
AP: Kathy Cairns Timetable: Kathy Cairns / Brad Elliott FACES: Any office Staff Filed: Campus Specific		AP: Kathy Cairns Timetable: Kathy Cairns / Brad Elliott BOS: Janet Hammond Filed: Campus Specific	